

**BACKCOUNTRY HORSEMEN OF CALIFORNIA  
CONFLICT OF INTEREST/SELF-DEALING TRANSACTION POLICY  
ANNUAL DISCLOSURE**

I, \_\_\_\_\_ (Name) currently hold the following position in the Backcountry  
Horsemen of California (“BCHC”): \_\_\_\_\_  
(Title of signer’s position with BCHC)

**I have read and understand the “BCHC Conflict of Interest/Self-Dealing Transaction Policy”  
adopted by the BCHC Board of Directors. A complete copy of the policy is included  
immediately below.**

**BCHC Conflict of Interest/Self-Dealing Transaction Policy**

This policy shall be applicable to all members of the BCHC Board of Directors; substantial contributors, parties related to board members or substantial contributors; those who have the ability to influence decisions of the organization (such as committee members), and those with access to information not available to the general public (such as volunteers, consultants, advisory board members).

1. The underlying principle of this policy is that no member of the BCHC Board of Directors shall directly or indirectly derive any personal profit, gain or compensation from BCHC except to the extent the same is fully disclosed to and approved by the board.
2. A benefit, profit or compensation to a member of the family or a relative of a director or to an organization in which the director has an ownership interest, shall be deemed to directly or indirectly benefit the director. An individual having a close and continuing personal relationship with a director of BCHC, shall be considered a member of the director’s family for purposes of this policy. This shall include any hiring of, or arrangement for paying or benefiting, such an individual or organization. For example, a consulting arrangement with an organization in which a relative of a director who has an ownership interest, will require full disclosure to and approval by the board. If BCHC conducts financial transactions with insiders, it will contemporaneously (at the same time) document how it determined that there was no private benefit. BCHC shall not compensate the board’s presiding officer and/or treasurer and/or the firms, companies, or entities for whom they work for professional services.
3. This policy shall extend to any special privileges for the use of property owned or managed by BCHC unless such use is directly related to supporting BCHC.
4. This policy shall extend to gifts or gratuities from individuals or organizations. Gifts and gratuities shall not include furnishing, or payments for, normal and customary meals and related costs on occasions of meetings involving a director of BCHC.
5. The use of BCHC’s name, facilities and property for personal or partisan electoral or political purposes is subject to this policy.

6. Approvals of payments, transactions or benefits falling within the requirements of this policy may be made by the Executive Committee of the board.

7. In granting any approvals required by this policy, the board member who is directly or indirectly benefiting shall not be entitled to vote, and such board member shall not be considered a board member for purposes of establishing a quorum or a majority vote. The board meeting notes shall reflect that the conflicted party was not present for the discussion (unless asked to provide information) and was not present for the vote.

**This policy shall not be applicable to the following:**

A. Benefits that are available to members of BCHC generally. An example is a discount on the purchase of products from or through BCHC or reduced fee for annual meetings that are made available to all regular members.

B. Recognition awards given to donors, contributors or volunteers under programs applicable to all such donors, contributors or volunteers, without regard to whether or not they are directors.

C. Reimbursement of expenses incurred by BCHC members rendering services to BCHC that are consistent with the then current budget of BCHC approved by the board.

D. Reimbursement of expenses by a director primarily for the benefit of BCHC to the extent the same are approved by the Board of Directors and are consistent with the then current budget of BCHC approved by the board.

**To the best of my knowledge, except as disclosed below, I have no conflict of interest or self-dealing transaction that may be covered in the Conflict of Interest/Self-Dealing Transaction Policy.**

Disclosure of potential conflicts of interest and self-dealing transactions under the Conflict of Interest/Self-Dealing Transaction Policy:

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Signature

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Date

Approved by BOD 2/20/21  
Approved by Executive Committee 12/10/20  
Approved by Ed Fund Board – 12/10/2020  
Amended by Executive Committee 1/3/22  
Amendment Approved by BOD 2/5/22